



**RANDBURG**  
**SQUARE**



**Exhibition Courts**  
**April 2017 to March 2018**

[www.randburgsquarecentre.co.za](http://www.randburgsquarecentre.co.za)

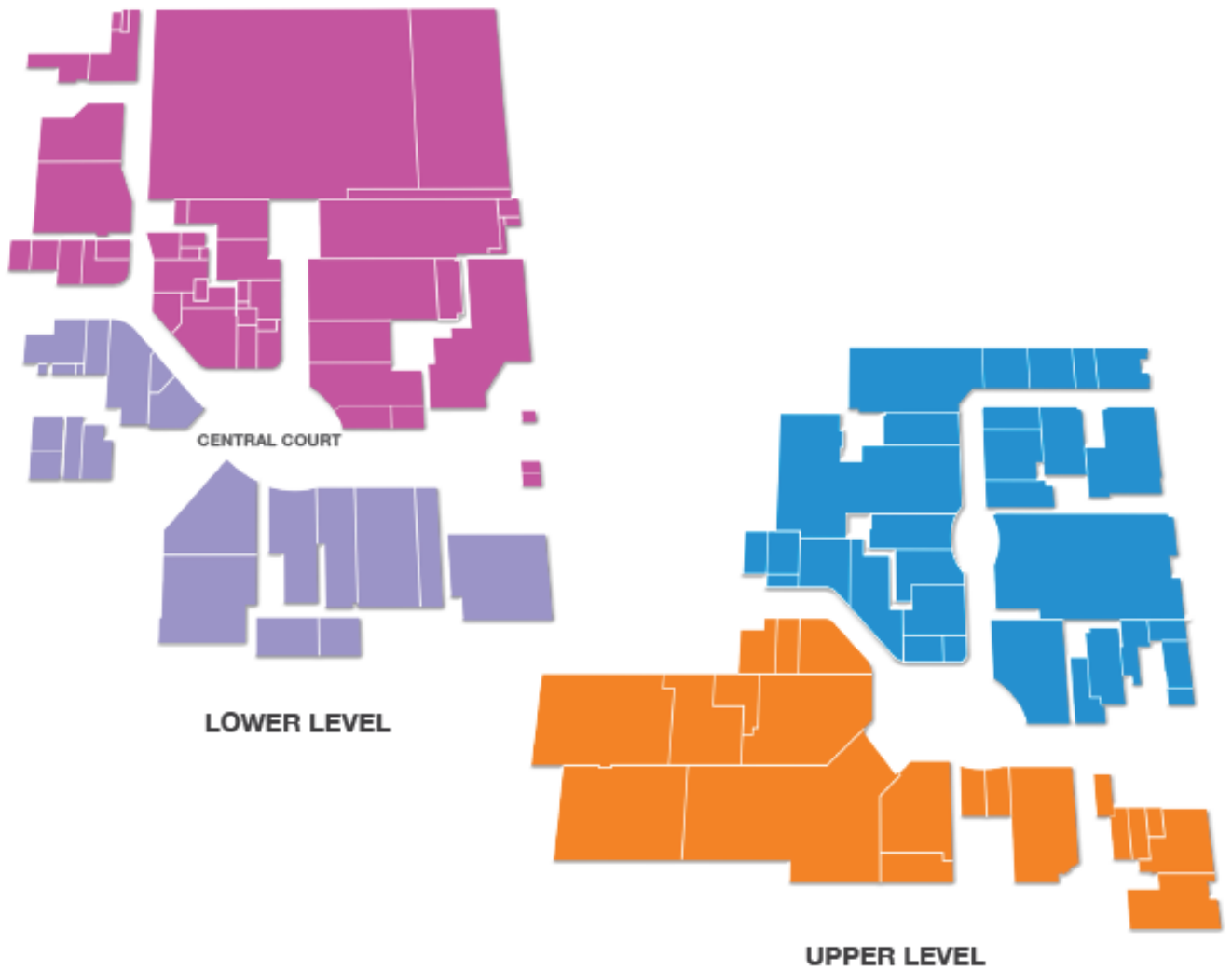






# **RANDBURG SQUARE**

## **RANDBURG SQUARE EXHIBITION RATES APRIL 2017 TO MARCH 2018**





Size of mall: (GLA) 34 115 m2

• Anchor tenants:

- Shoprite
- Woolworths
- Mr Price
- Edgars
- Clicks

Number of stores: 70

Average foot count per month: Approximately 797 174

Average spend per head: R65

Most shopping happens during lunchtime, and 32% of the support comes from office workers in the surrounding area.

Please see below exhibition areas and weekly rates for the shopping centre:

COURT	SURROUNDING STORES	SIZE	RATE
SHOPRITE	SHOPRITE, CLICKS, CRAZY STORE		
CENTRE 1	MTN, DANIEL J	3m X 3m	R 3 500
CENTRE 2	VODACOM, THE FIX	3m X 3m	R 3 500
CENTRE 3	EXACT	3m X 3m	R 3 500
CENTRE 4	PQ	3m X 3m	R 3 500
BANKING 1	FNB, PEP CELL	3m X 3m	R 2 800
BANKING 2	BIDVEST, NEDBANK	3m X 3m	R 2 800
BANKING 3	CAPITEC		
MR PRICE	MR PRICE, THE SCENE	3m X 3m	R 2 800
WOOLWORTHS	WOOLWORTHS, MR PRICE HOME	3m X 3m	R 2 800

We are able to quote on **monthly rates** upon request.

**Pop-up shops** are also quoted upon request.

Procedure for exhibition requests:

- Email below form, request, proposed dates and photos of exhibition/products to Marketing Manager
- Send the following **certified** documents:



**APPLICATION FOR VENDOR FOR NON GLA GENERATED INCOME**

**FICA CHECKLIST: PRIVATE COMPANY (PROPRIETARY LIMITED; PTY LTD)  
(Assuming no shareholders hold 25% or more voting rights at the AGM of the company)**

	<b>INFORMATION REQUIRED</b>	<b>VERIFICATION DOCUMENT</b>
1	Registered Name and Registration Number	1.1 CM1 or CoR 14.1 (bearing the stamp of the Registrar of Companies & signed by the Company Secretary) 1.2 CM9 or CoR 14.3 (Certificate of Name Change (if applicable)) <b>OR</b> CiPC full disclosure certificate CoR 38 (The CoR 38 contains everything in the two above documents.)
2	Registered Office Address	2.1 CM22 or CoR21 (bearing the stamp of the Registrar of Companies & signed by the Company Secretary)
3	Business Name & Address	3.1 If the business name/address is different to the registered name/address, then an approved document to verify the physical address reflecting at least the business name and physical business address.
4	Company Details	4.1 Company letterhead
5	VAT Registration Number	5.1 VAT Registration Certificate (issued by SARS); uncertified copy accepted as long as document is still valid.
6	Income Tax Registration Number	6.1 Income Tax Registration Certificate (issued by SARS); uncertified copy accepted as long as document is still valid.
7	Proof that the person representing the company is authorized to act on its behalf	7.1 Resolution or Letter of Authorization
8	Full FICA docs of person representing company as indicated above.	8.1 As per separate natural person/foreign national FICA requirements.
9	CEO or Managing Director's full FICA docs	person/f 9.1 As per separate natural person/foreign national FICA requirements.



**FICA CHECKLIST: NATURAL PERSON (SOUTH AFRICAN AND FOREIGN NATIONAL)**

Information required		Verification documents
1	Full Names Date of Birth ID number/Passport No.	1.1 Identity Document (for SA Citizen) Passport (for foreign nationals)
2	Income Tax Number (if registered for tax)	2.1 SARS document indicating person's name and the registered tax number.
3	Residential Address	<b>Either:</b> <ol style="list-style-type: none"> <li>1. Site visit; or</li> <li>2. Utility bill (0-3 months old); or</li> <li>3. IRP 5; or</li> <li>4. SARS tax return; or</li> <li>5. Mortgage statement (0-3 months old); or</li> <li>6. Telkom account (0-3 months old); or</li> </ol>
<b>NOTE: Certified copies of the verification documents are required.</b>		

- Marketing Manager will draft contract for signing, exhibitor signs and returns, centre manager signs and returns
- Invoice is issued
- Payment made by exhibitor and POP sent to Marketing Manager
- Exhibition is approved to set up

The Marketing Office is on the 5<sup>th</sup> floor, next to AMC and opposite Campbell's Locksmiths. Please do not hesitate to contact Sayurie Pather for all marketing related enquiries on 081 393 5608 or alternatively email [sayurie@mseed.co.za](mailto:sayurie@mseed.co.za)

# EXHIBITION COURT BOOKING APPLICATION FORM

<b>CONTACT DETAILS</b>	
Full registered name of company/exhibitor	
Contact person	
Designation	
Telephone number	
Mobile number	
Email address	
<b>INVOICING DETAILS</b>	
Invoice made out to	
VAT number	
COIDA number	
Company registration number/Exhibitor ID number	
Address:	
Person responsible for payment	
Contact number	
<b>BOOKING DETAILS</b>	
Court interested in	
Date	
Price	
Description or purpose of exhibition	